

# SPIRITUS EDITORIAL BOARD MEETING & BREAKFAST

---

Saturday, November 23

7:00-8:30 AM

Grand Hyatt – Pier Room

San Diego

## **Agenda**

### **Suggestions for New *Spiritus* Managing Editor and Assistant Editor**

- Managing Editor
  - Function as Liaison between JHUP Journal Production & Spiritus Editor.
  - Coordinate Production Schedule with Authors, Photographers, Book Review and Poetry Editors, and Spiritus Editor.
  - Skilled with Microsoft Excel.
  
- Assistant Editor
  - Copy Editor
  - Initial Image Selection

### **Spiritus and SSCS Sponsored Conferences**

- Experience of Evolving Methodologies Conference (Rome)
- Role of Spiritus in Future SSCS Conferences (and in co-sponsored conferences)
- Expenses

### **How are we Doing?**

- What are We Doing Well?
- Suggestions for Improvements?